INTERNATIONAL SUPPLEMENT
for EXTENSION APPLICANTS

The following items are required from each international applicant (including Canadians) and no admission decision will be made until all official credentials are on file in the Office of Admissions. It is the applicant’s responsibility to ensure that all required documents are submitted by the appropriate deadline.

INTERNATIONAL REQUIREMENTS

Western has a long tradition of making college affordable for all students who cannot afford the full costs. In fact, more than 60% of students receive financial support in the form of grants, tuition waivers, scholarships, employment, or loans.

☐ Complete the Western Washington University Extension Undergraduate Application along with this International Supplement.

☐ Submit the undergraduate application and international supplement to: Office of Admissions, Western Washington University, 516 High Street, Bellingham, WA 98225 USA along with the non-refundable $55 application fee. (The fee must be in U.S. currency. Make checks or money orders payable to “Western Washington University.” DO NOT SEND CASH.)

☐ Submit an official bank statement and letter of support to the Office of Admissions if a parent or sponsor is supporting your education certifying that sufficient financial resources in U.S. funds will be available to meet the applicant’s educational expenses. Specifically, evidence is needed to show that you can meet an estimate of expenses for one year and that there is reasonable expectation that you will have funds for the complete course of study. Your financial documents will also be required for the visa application process to gain entrance into the U.S.; therefore it will be helpful to secure duplicate copies.

☐ Applicants whose native language is not English must demonstrate English language proficiency. English proficiency is demonstrated via one of the following options: earning a transferable associate’s degree from a Washington State community college with “B” or better grades in English 101 and English 102; a minimum TOEFL score of 80 (internet-based) or 550 (paper-based); or a minimum IELTS score of 6.5. Prior to course registration students will take a written English proficiency test and may be encouraged to enroll in our Bridge Program. Designed to support the successful transition of international students to Western, the Bridge Program consists of for-credit English courses and allows students to make progress toward their academic goals at Western. Official TOEFL scores must be sent directly from the Educational Testing Service to the Office of Admissions. Scores must be marked by published application deadlines and photocopies are not accepted.

☐ Official credentials/transcripts must be sent directly to the Office of Admissions from the institution of origin or the Ministry of Education from all post-secondary institutions attended with certified English translations when necessary. Do not mail your own transcripts. They cannot be accepted, even in a sealed envelope. If we are unable to interpret your academic credentials, we will notify you that it is necessary for you to provide course-by-course evaluation of college credit.

☐ International students are required to show proof of adequate funds for study for the visa application process to gain entrance into the United States. It can be difficult for international students to obtain employment while in the United States; therefore it is mandatory that funds for study be available from sources other than potential employment.

International students who are admitted to Western Washington University will receive a Certificate of Eligibility to use with your student visa application (certificates are not issued to part-time students). This certificate, which is issued by Western’s International Programs & Exchanges Office, can be either the Form I-20 or the Form DS-2019. In general, students are issued the Form I-20 (which is used in applying for the F1 Visa); the form DS-2019 (which is used in applying for the J1 Visa) is rarely issued to regularly enrolled students. If you are accepted to Western Washington University you will receive, with your letter of admission, an Enrollment Confirmation Form. After your accept this offer of admission and prove sufficient financial resources, your Certificate of Eligibility will be issued.

Once the Certificate of Eligibility has been received, the student visa application process can begin. Application is made at the closest American Consulate or Consular Section of the American Embassy. The Certificate of Eligibility, a valid passport and proof of financial resources are required when applying for a student visa.

☐ International students must have a physical examination before attending Western Washington University. A test for tuberculosis and a measles vaccination will be required when you arrive.
STATEMENT OF FINANCIAL RESPONSIBILITY

I, __________________________ certify that I understand that I will not receive financial aid from Western Washington University.

The amount in U.S. funds that is available for my entire course of study is $ ________________.

These funds are available through (check as many as apply):

☐ My personal or family funds, in the amount of $ ________________.

☐ Funds from other sources:

☐ Sponsor (non-family member) funds, in the amount of $ ________________ I will submit a letter from the sponsor verifying this support as well as official bank statements. The name and address of my sponsor is:

☐ Government or agency funds, in the amount of $ ________________. I will attach an official copy of my award letter. The name and address of the government/agency funding is:

In signing this form, I acknowledge that failure to disclose and submit official transcripts from all schools, colleges or universities attended and failure to disclose and submit complete and accurate information may result in the denial of admission or subsequent dismissal from said institution. I certify that to the best of my knowledge statements I have made in this application are complete and true. I hereby give permission to release appropriate test scores and academic records requested by said university or college.

Signature of applicant: _______________________________ Date: ________________